



Charlie Christian International Music Festival
Elmer Thomas Park, Lawton, Oklahoma

January 31, 2015

Dear Artist, Merchant or Organization:

The Charlie Christian Festival Committee proudly presents the 30th annual *Charlie Christian International Music Festival* that will be held on May 29 & 30th at Elmer Thomas Park, 501 NW Ferris Street, Lawton, Oklahoma.

This year's event is exciting and will feature new talent as well as known bands playing continuous music. There will be some breaks to give people an opportunity to visit vendor booths. We are promoting this year's event through social media, radio, television and will use the internet extensively to attract more people.

We will, also, promote the festival through state and local newspapers, magazines, posters, flyers, banners and billboards. We will continue to promote our vendors from the stage. Numerous people have embraced the festival since Charlie Christian was inducted into New York City's Jazz at Lincoln Center's Hall of Fame and, now, Charlie Christian music courses are taught in colleges and universities around the world. This is a family "friendly" celebration that includes children's activities. Please check our website at www.charliechristianmusicfestival.com.

Please pay particular attention to the fee schedule as described in this application. We will host a vendor meeting prior to the festival to insure that everybody understands what is needed to do to make this event a huge success. After receiving your completed application and fees, you will be notified of a vendor meeting during which parking permits and festival instructions will be given to you. The U. S. mail postmark will be used to determine payment and position at the festival.

This is the official registration letter for vendors. Please review the enclosed application and if you have questions, please call (405) 524-3800.

P. O. Box 11014, OK City, OK 73136

Ph. (405)5243800
Fax (405)524-0939



P.O. Box 11014, Oklahoma City, OK 73136
 www.charliechristianjazz.com

NON-FOOD VENDOR APPLICATION

APPLICATION DEADLINE: April 1, 2015

Please return to *Charlie Christian International Music Festival* by this date with appropriate fees.

CONTACT NAME		
BUSINESS NAME		
BUSINESS PHONE		OTHER PHONE
CITY	STATE	ZIP
TYPE OF PRODUCT/ SERVICE SOLD:		
TYPE OF BOOTH (Please check one):		
<input type="checkbox"/>	TENT	<input type="checkbox"/>
		OPEN AIR

NON-FOOD VENDOR FEES

ITEM OR SERVICE	Quantity	X Amount			Total Amount
EXHIBIT FEES (If received by 4/1/15)		X \$250.00	=	\$	
EXHIBIT FEES (If received by 5/1/15)		X \$300.00	=	\$	
ELECTRICAL HOOKUPS (One hookup)		X \$ 25.00	=	\$	
TABLES (one 8 ft. table for rental)		X \$ 10.00	=	\$	
CHAIRS (one folding chair rental)		X \$ 2.00	=	\$	
		TOTAL FEES	=	\$	

NOTE: ALL FEES MUST BE PREPAID. Mail check, cashier's check or money order payable to **Charlie Christian International Music Festival**, to Post Office Box 11014, Oklahoma City, OK 73136.

Your Authorized Representative:

Printed Name
Signature
Date



P.O. Box 11014, Oklahoma City, OK 73136
www.charliechristianmusicfestival.com

FIRE AND SAFETY LIABILITY

YOU ARE REQUIRED TO READ, SIGN AND RETURN THIS FORM WITH YOUR REGISTRATION FORM AND FEE.

Fire and Safety

All vendors must adhere to the Lawton, OK Fire Department rules and regulations. Open flames and combustible materials are prohibited. All electrical wiring must conform to the electrical code of Lawton, Oklahoma, and be UL approved.

Any Vendor, upon inspection by the Lawton Fire Department or *Charlie Christian International Music Festival* committee, found not in compliance will be closed immediately.

Liability – Hold Harmless Clause

Exhibitor assumes entire responsibility and hereby agrees to protect, indemnify, defend and save BLAC, Inc., (dba *Charlie Christian International Music Festival*), The City of Lawton, and its employees and agents harmless against all claims, losses and damages to persons or property, governmental charges or fines and attorney fees arising out of or caused by exhibitor's installation, removal, maintenance, occupancy or use of the exhibitor's premises or part thereof.

Application for exhibit space at the *Charlie Christian International Music Festival* indicates the applicant's willingness to abide by all of the previously stated exhibit terms and conditions and general regulations, as well as such additional rules and regulations as the Management deems necessary to the success of the exhibition. This application will serve as the official contract between vendor and BLAC, Inc. (dba *Charlie Christian International Music Festival*).

Please return this form signed with the registration form and fee.

AUTHORIZED SIGNATURE

DATE